

8 May 2018

Dear Parent/Guardian:

Unionville High School will administer the Keystone Exams on Tuesday, May 22nd and Wednesday, May 23rd, 2018. Make-up days will take place on Thursday, May 24th, and Friday, May 25th during the regular school day. This letter will provide you with the information necessary to understand the unique schedule and testing structure during the exam week.

Students taking the Keystone Exams will arrive to school on a 3-hour delay at 10:55 AM, with lunch provided to students upon arrival at 11:00 AM. Students are to report to their testing rooms by 11:30 AM. Students not taking Keystone Exams will arrive to school at the normal time and will be dismissed at 10:55 on both Tuesday, May 22nd and Wednesday, May 23rd. Transportation will be provided to students who dismiss early, however, lunch will not be served to non-testing students. In addition, non-testing students may not remain in the building during the testing sessions on Tuesday, May 22nd and Wednesday, May 23rd. The testing schedule is as follows:

Tuesday, May 22nd:
Algebra I: Module 1 and Module 2
Literature: Module 1

Wednesday, May 23rd:
Biology: Module 1 and Module 2
Literature: Module 2

Next week, administrators will visit classrooms to talk with students who are taking a Keystone Exam to highlight important logistics and details about the tests. ***Please note that it is a graduation requirement for all Unionville High School students to pass each of their Keystone assessments.** Since the Keystone Exams are untimed assessments, students may take as much time as needed to complete each module. Per state regulations, once a student begins a module, he/she must stay to complete the module. If at the end of Module 2 of the Algebra I and Biology exams, or either of the Literature modules, a student needs more time, he/she will be escorted to the Library to finish the module. We have coordinated with the Transportation Department to provide transportation home for students who finish after the regular dismissal time.

Thursday, May 24th and Friday, May 25th are Keystone Exam make-up days, and we will follow a regular bell schedule. All students are to report to school at the regular time, and any student who missed a module or exam on Tuesday or Wednesday will take his/her assessment on Thursday and, if necessary, Friday in the Library.

Attached with this letter is a communication from the Pennsylvania Department of Education along with a "Frequently Asked Questions" sheet provided by the state regarding Keystone Exams. If you have any further questions, please feel free to contact me at the number or email below. I wish your child success on the Keystone Exams.

Sincerely,

Steven J. Silva
Assistant Principal
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