

Teacher Recommendation Form

Name: _____ Recommender: _____

Course/ activity taken with this recommender: _____ Final Grade: _____

Possible major or career interests: _____

Date I am submitting request: _____

Please submit the recommendation in NAVIANCE by: _____

Type of recommendation requested: _____ Academic _____ Athletic _____ Other

My school counselor: (circle) Blocher Lynch Stewart Elfreth Lyles Spiegel

- **I acknowledge that as the student, it is my responsibility to officially request the letter of recommendation through NAVIANCE after August 15. I understand that the recommender cannot complete the recommendation until I have submitted my request in NAVIANCE.** _____ (Student Initials)

Colleges I am considering at this point:

- | | |
|----|----|
| 1. | 3. |
| 2. | 4. |

The effort and detail you put into completing this form can affect the recommendation that is written for you. On a separate sheet of paper, please answer the following questions.

1. Of all your advisors and teachers, why did you select me to write your letter of recommendation?
2. Think about the activity or class you took with me as a whole. What is **distinct** about you that you might want me to emphasize in my letter?
3. What was your favorite part of the activity or course you took with me and why?
4. What was the most challenging part of my class or activity for you and **how did you respond**? How will those characteristics make you a successful college student?
5. What methods of teaching engage your interest and effort the most? Please describe and explain.
6. How and why did you choose the above colleges? Please explain why you believe you match the missions of the particular schools you have selected or are considering. If you don't have specific schools, explain what you are looking for in a college.
7. What adjectives would you use to describe yourself? Please give an example or explanation for each.
8. Five years from now, where do you think you will be and how will you get there? Please do not feel obligated to focus on my class or activity (or even know exact details); rather it can be a mixture of career and personal goals.
9. What is the most interesting book or article you have read recently and why?
10. If you were to write a letter of recommendation for yourself to a college, what would you be certain to include?
11. What quote do you live by and why is it particularly appealing to you? Give an example of when these words influenced your way of thinking.

- Please list all activities, awards, honors and/or achievements (school-related and non-school related) attained while at UHS; include the length of time.
- Please give this completed request to recommender **4 weeks** prior to the date by which the recommendation needs to be completed and submitted to the Counseling Center.
- After August 15, students are required to login into their NAVIANCE account and submit a request for letter of recommendation electronically.